



















































Description of Work		August	September	October	November	December
<b>PROJECTS/Capital Budget</b>						
Pine Lake	Take out chip seal and place recycled asphalt					
	ditch pine lake with excavator					
	tender adopted by council-gravel					
	lay gravel					
Development Road	tender to be adopted by Council					
	completion of work					
Lawnmower	Write tender/Council adoption					
Sander Unit/Plow for 1 ton	Write tender/Council adoption					

**Operational**

Sunnyside Rd	Dig out at 3 Sunnyside Road to see if there is a spring underneath rectify issues in the soft spot.					
Southshore Road	Replace culvert with 1200mm at creek coming from bush/past swamp					
parks/cemetery maintenance	one week grass cutting- biweekly					
Close parks	dock/splash pad/picninc tables/ port a potties					
routine road maintenance	grading/pot holes/					
winter control season	plowing/sanding/snow removal					
finish service requests	entrance culverts/clean ditches etc.					
winter sand	tender/adopted by Council					
winter sand	to be stockpiled					
road side grass cutting	contracted					
welcome signs	have been picked up/intstall					
Landfill	bury/push twice weekly					

**Public Works is driven by weather. Work may not be completed as planned due to weather events.**

**Administrative/Public Works Committee**

User Fee By-Law	Review fees and revenue sources not being utilized.					
Strategic Plan	work with CAO and Council developing Strategic Plans that involve the managed department					
CUPE Agreement	Aid CAO with Job Descriptions and issues that need rectified					
Medical Center	Provide Cost for road development					
Asset Management Plan	Identify Levels of service current, training with CAO, pull data from Citywide to AMP, implement RNS and Bridge And Culvert Study					
2024 Budget Process	need projects started/priorities					
Landfill/Wednesday Evenings	report to the Committee					
Transition For Recycling CMO	report to Committee					
Entrance Permit By-Law	review for committee/fees			